


**IATA Dangerous Goods Regulations for Personnel Responsible for Preparation of Dangerous Goods Consignments (role a) and Personnel of Freight Forwarders Responsible for Processing or Accepting Dangerous Goods Consignments (role c)**

給負責預備危險品貨物之人員以及負責收運危險品貨物之貨運代理員工的危險品規則培訓

Company 公司:					
Contact person 聯絡人:		Position 職位:			
Contact no. 聯絡電話:		Email 電郵:			
Address 公司地址:					
Tasks 職務/工作			Role 員工角色		
			a c		
0. General awareness and safety training (including scope, applicability, limitations, recognition of undeclared DG and emergency response procedures, etc.) 一般知識及安全培訓 (包括範圍、適用性、限制、識別未申報危險品及緊急應變措施等)			Y Y		
1. Classifying dangerous goods 分類危險物品					
1.1 Evaluate substance or article against classification criteria (check if it is DG, and whether forbidden under any circumstances) 按照分類標準評估物質或物品 (確定是否屬於危險品, 及是否在所有情況下都禁止運輸)			Y -		
1.2 Determine DG description (determine class or division, packing group, UN number, etc.) 判斷危險品的描述/特性 (判斷危險品的類別或項別、包裝等級、聯合國編號等)			Y		
1.3 Review special provisions 審視特殊規定			Y		
2. Preparing dangerous goods shipments 預備托運危險物品					
2.1 Assess packing options including quantity limitations (consider limitations, state and operator variations, etc.) 評估包括數量限制在內的包裝選項 (考慮各種限制、國家和航空公司差異條款等)			Y -		
2.2 Apply packing requirements (consider constraints of packing instructions, select appropriate packaging materials, etc.) 運用適當包裝 (考慮包裝說明的限制、選擇適當的包裝物料等)			Y -		
2.3 Determine and apply marks and labels 運用適當標記及標籤			Y		
2.4 Assess use of overpacks 評估合成包裝的使用情況			Y		
2.5 Prepare documentation 預備危險品的文件			Y		
3. Processing/accepting cargo 收運貨物					
3.1 Review documentation 審視危險品的文件			Y		
3.2 Review packaging, marks & labels 審視危險品的包裝、標記及標籤			Y		
3.3 Conduct and complete DG acceptance procedures 進行及完成危險品收運程序			Y		
7. Collecting safety data (report DG accidents, incidents, undeclared/misdeclared DG & other occurrences) 收集安全數據			Y		
DGR initial	Course code	Radioactive module	DGR Recurrent*	Course code	Radioactive module^
15 - 18 Jan	DGR-ac-0101-I	19 Jan (Fri)	8 - 10 Jan (Mon - Wed)	DGR-ac-0101-R	10 Jan (Wed)
19 - 22 Feb	DGR-ac-0202-I	23 Feb (Fri)	23 - 25 Jan (Tue - Thu)	DGR-ac-0102-R	25 Jan (Thu)
11 - 14 Mar	DGR-ac-0303-I	15 Mar (Fri)	5 - 7 Feb (Mon - Wed)	DGR-ac-0409-R	7 Feb (Wed)
25 - 28 Mar (普通話)	DGR-ac-0304-I	29 Mar (Fri)	27 - 29 Feb (Tue - Thu)	DGR-ac-0510-R	29 Feb (Thu)
15 - 18 Apr	DGR-ac-0405-I	19 Apr (Fri)	4 - 6 Mar (Mon - Wed)	DGR-ac-0511-R	6 Mar (Wed)
20 - 23 May	DGR-ac-0506-I	24 May (Fri)	19 - 21 Mar (Tue - Thu)	DGR-ac-0612-R	21 Mar (Thu)
27 - 30 May (普通話)	DGR-ac-0507-I	31 May (Fri)	8 - 10 Apr (Mon - Wed)	DGR-ac-0613-R	10 Apr (Wed)
17 - 20 Jun	DGR-ac-0608-I	21 Jun (Fri)	23 - 25 Apr (Tue - Thu)	DGR-ac-0714-R	25 Apr (Thu)
24 - 27 Jun (English)	DGR-ac-0609-I	28 Jun (Fri)	6 - 8 May (Mon - Wed)	DGR-ac-0511-R	8 May (Wed)
8 - 11 Jul	DGR-ac-0710-I	12 Jul (Fri)	3 - 5 Jun (Mon - Wed)	DGR-ac-0616-R	5 Jun (Wed)
12 - 15 Aug	DGR-ac-0811-I	16 Aug (Fri)	11 - 13 Jun (Tue - Thu)	DGR-ac-0617-R	13 Jun (Thu)
26 - 29 Aug (普通話)	DGR-ac-0812-I	30 Aug (Fri)	3 - 5 Jul (Wed - Fri)	DGR-ac-0718-R	5 Jul (Fri)
9 - 12 Sep	DGR-ac-0913-I	13 Sep (Fri)	15 - 17 Jul (Tue - Thu)	DGR-ac-0719-R	17 Jul (Thu)
14 - 17 Oct	DGR-ac-1014-I	18 Oct (Fri)	6 - 8 Aug (Tue - Thu)	DGR-ac-0819-R	8 Aug (Thu)
11 - 14 Nov	DGR-ac-1115-I	15 Nov (Fri)	19 - 21 Aug (Mon - Wed)	DGR-ac-0819-R	21 Aug (Wed)
25 - 28 Nov (English)	DGR-ac-1116-I	29 Nov (Fri)	3 - 5 Sep (Tue - Thu)	DGR-ac-0919-R	5 Sep (Thu)
9 - 12 Dec	DGR-ac-1217-I	13 Dec (Fri)	23 - 25 Sep (Mon - Wed)	DGR-ac-1020-R	25 Sep (Wed)
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			22 - 24 Oct (Tue - Thu)	DGR-ac-1122-R	24 Nov (Thu)
			4 - 6 Nov (Mon - Wed)	DGR-ac-1123-R	6 Nov (Wed)
			19 - 21 Nov (Tue - Thu)	DGR-ac-1124-R	21 Nov (Thu)
* Applicant must possess valid IATA DG cert					
^ Applicant must have completed Radioactive Module in previous DG course					
No.	Name (Mr/Mrs/Ms)	Role a, c	Radioactive Material Y/N	Contact no. / Email	Course Dates
1.					
2.					
3.					
Course fee: DGR Initial \$4800/ RA agents \$4800 (Radioactive material module \$800/\$600), DGR Recurrent \$3300/RA agents \$3000 (Radioactive material module \$500) <input type="checkbox"/> MATF (self-funded participants only)					